



Dear IELTS Class Student – 2018

Updated on 26 Jan.2018

Welcome to the IELTS Class at the Institute of Commercial Education (NZ). I am very excited to have you in my class.

My name is Cora Wang and I am a bilingual tutor originally from mainland China. I came to New Zealand two years ago.

- Education Background: Master Degree in C/E translation and interpreting from Essex University, UK
- Teaching Philosophy: Helping students achieving higher score in IELTS as well as improve their ability to use language



Testing

- Every 3 months all students in the school are given a test to check overall progress. In addition, I will also give you regular progress tests so you have a better idea how you are doing in your studies.
- At the end of your studies you will be given another test so you can see clearly how well you have done during your time at the school.

Textbook

- The textbook for my class is "Cambridge English Complete IELTS bands 5-6.5 Students Book" - all students can purchase or borrow the book as a condition of their study, ie, only genuine students will be supported by Immigration NZ. Under copyright law, I cannot make copies for you.
- I will also use a lot of practical material which will help you with living English

Outdoor Activities

- We regularly organize class and school trips to give you more opportunities to practice your English outside and experience New Zealand culture. Some of these activities have a small cost involved, but you can choose whether or not you wish to attend.

Student Representative

- Our student representative is _____. Feel free to talk to them about any issues you are experiencing but also to me directly and I will be happy to assist you.

Food and Drink

- As a courtesy to other students please do not consume food or drink in the classroom. We have a break at 11am every day and the school has a kitchen area for you to use.

Leave

- As a reminder, if you wish to take leave you will need to apply in advance through school management